

## PROCEDURES FOR MEMBERSHIP AS A GROUP

### Lutheran Women's Missionary League Texas District

1. A group of women in a Texas District of The Lutheran Church—Missouri Synod congregation may seek membership as a group in the Lutheran Women's Missionary League Texas District. Such indication is made in writing to the LWML District Vice President of Organizational Resources who also serves as Leader Development Committee Chairman. The LWML Texas District Bylaws gives the guidelines for a group membership.

#### *Article IV - Members*

##### *Section 2*

*Group membership in the LWML District shall be processed by:*

- a. notifying the LWML District President or the Leader Development Committee Chairman;*
  - b. submitting a completed and signed "Statement of Intent" form to the Leader Development Committee Chairman; indicating compliance with the LWML Articles of Incorporation and the Bylaws of the LWML District;*
  - c. submitting within one (1) year of its formation a copy of proposed bylaws to the LWML District Structure Committee Chairman for approval;*
  - d. submitting names and contact information of officers and/or LWML contact person to the Leader Development Committee Chairman;*
  - e. receiving an official Membership Charter.*
2. The Leader Development Committee Chairman shall send a packet of information containing the *Procedures for Membership as a Group* handout, a *Statement of Intent* form, general information about LWML and sample bylaws, and include the name of the zone president.
  3. The group indicating interest in LWML membership returns the *Statement of Intent* form with names and contact information of officers or contact person to the Leader Development Committee Chairman as soon as the group votes to join the LWML.
  4. The Leader Development Committee Chairman sends the *Certificate of Membership* form as a group in the LWML Texas District to the group's president and the *Directives for Groups in the LWML Texas District* handout.
  5. The group is added to the *Lutheran Woman's Quarterly* distribution list.
  6. The group's zone president, the LWML Texas District President and the LWML President will be notified that the membership requirements have been completed.
  7. The LWML President and the District President send to the new group a letter of welcome and advise the new group to download any sections of the *LWML Handbook* they may find helpful from the LWML website and also encourage them to check out all the resources available throughout the website.
  8. Using the sample bylaws, the group submits **within one year** of its formation proposed bylaws to the District Structure Committee Chairman for review.

**STATEMENT OF INTENT FOR GROUP MEMBERSHIP IN THE  
LUTHERAN WOMEN'S MISSIONARY LEAGUE  
TEXAS DISTRICT**

The \_\_\_\_\_ organization  
*Name of Organization*

of \_\_\_\_\_ Lutheran Church  
*Name of Church*

in \_\_\_\_\_ Texas resolved  
*City of Church*

on \_\_\_\_\_ (date) to make application for affiliation with the *Lutheran Women's Missionary League Texas District* of The Lutheran Church—Missouri Synod, as an LWML group, in order to carry out the object of the LWML together with other groups.

\_\_\_\_\_  
*Signature of Organization President* (print) Church Mailing Address

\_\_\_\_\_  
*Signature of Congregational Pastor* (print) City and ZIP+4

\_\_\_\_\_  
*Signature of Congregational President* Current group membership \_\_\_\_\_

Number of **QUARTERLY** subscriptions: Regular print \_\_\_\_\_ Large Print \_\_\_\_\_  
(subscriptions mailed to church mailing address)

**PRESIDENT or Contact Person**

**TREASURER**

\_\_\_\_\_  
*(print) Name*

\_\_\_\_\_  
*(print) Name*

\_\_\_\_\_  
*(print) Mailing Address*

\_\_\_\_\_  
*(print) Mailing Address*

\_\_\_\_\_  
*(print) City/ZIP+4*

\_\_\_\_\_  
*(print) City/ZIP+4*

\_\_\_\_\_  
*(print) Phone Number*

\_\_\_\_\_  
*(print) Phone Number*

\_\_\_\_\_  
*(print) Email Address*

\_\_\_\_\_  
*(print) Email Address*

**Return to:** LWML Texas District Leader Development Committee Chairman (Vice President of Organizational Resources). Scan and email completed form to [organizationalresources@lwmltxdist.org](mailto:organizationalresources@lwmltxdist.org) or contact her by email for a mailing address.