

# **GUIDELINES**

## **ZONE YOUNG WOMAN REPRESENTATIVE PROGRAM**

Lutheran Women's Missionary League Texas District

### **Qualification and Requirements**

1. Understands the object of the Lutheran Women's Missionary League, an auxiliary of The Lutheran Church—Missouri Synod, which develops and maintains a greater mission consciousness among women through mission education, mission inspiration, mission service, and mission grants.
2. Any mature young woman who is preferably between the ages of 22-35 years of age and a member of an LCMS congregation.
3. Is not required to be a member of an LWML group at the time of nomination but shall demonstrate a deep love for and devotion to her Lord Jesus Christ and be willing to participate in this program of the LWML upon being selected.
4. Is able to be away from home and/or work for the LWML Texas District Convention (in even-numbered years), and as feasible, for speaking engagements to groups within the zone upon request. May serve as an advisory member to the zone executive committee.
5. The term of the zone YWR shall be two years beginning on March 1 of even-numbered years. A zone YWR shall serve no more than two terms.
6. Is willing to attend all sessions of the district convention as well as special functions designated for Young Woman Representatives and will sit next to the zone president during convention meetings without voting.
7. Is willing to attend rallies, committee meetings and other special functions of the zone.

### **District Committee on Young Women Responsibilities**

Distribute information showing guidelines and responsibilities to zone presidents by October 1 of odd-numbered years. Prepare a program for the ZYWRs at the district convention in even-numbered years.

### **Zone Responsibilities**

1. Zone presidents shall distribute proper ZYWR forms, with guidelines and responsibilities, to group presidents as directed by the District Committee on Young Women.
2. The zone executive board will select one or two (*zone option*) Young Woman Representative(s) and two alternates from these nominees and notify them by \_\_\_\_\_ (*date set by zone*). The zone president or a zone officer designated by the zone president is encouraged to assist the zone Young Woman Representative(s) in becoming acclimated to LWML immediately after selection and serve as a mentor to her/them.

3. Zone presidents shall submit completed *Information Forms* (with signatures) to the District Committee on Young Women Chairman by March 1 of even-numbered years or as soon as possible after selection is made.
4. Zones are strongly encouraged to reimburse the zone Young Woman Representative(s) for expenses (travel, lodging, food, and registration) to attend the LWML Texas District Convention. District LWML guidelines shall apply. As appropriate, zones may provide advances for these expenses.
5. The zone president or her designated representative shall serve as hostess to the Young Woman Representative(s) during the district convention.

### **Group Responsibilities**

1. Each group may nominate up to two young women. Nominees are not required to be a member of their congregation.
2. The group president works with the nominee(s) in completing the *Information Form*. Additionally, the group president signs the forms and sends to the zone president by \_\_\_\_\_ (*date set by zone*).
3. Individual groups shall reimburse the ZYWR for speaking engagement and travel expenses in their respective groups.

### **ZYWR Responsibilities Following District Convention**

1. Keep an accurate and detailed record of expenses to be submitted upon request to the zone officers.
2. Be willing to attend rallies, committee meetings and other special functions of the zone.
3. Assist churches in the zone with program ideas and assist in forming new groups.
4. Present a report of impressions and reactions of the LWML district convention to the zone board of directors (as well as the zone newsletter editor, if applicable).
5. Is willing to write articles for the zone newsletter as requested by the zone president.
6. Commit herself to being active in her local LWML and encouraging other young women to share her excitement.

### **Important Dates for Selecting ZYWRs**

**October 1, odd-numbered years** — Information about selecting zone YWR is sent.  
**March 1, even-numbered years** — Zone presidents submit the information about the young woman they selected for their zone's YWR to the Committee on Young Women Chairman.