

ORGANIZATIONAL RESOURCES

Timeline

1. Membership Reports

- Membership reports will be mailed to zone presidents via email and/or USPS on or before September 1 each year and distributed to each group and individual member in her zone. They will also be available on the website at www.lwmltxdist.org.
- Membership reports are due back to District Vice President of Organizational Resources by November 1 of each year after the zone president has collected forms from each group and individual member in her zone.

2. District Convention Delegation

- Delegation to district conventions is comprised of LWML Texas District Board of Directors (voting members of the LWML Texas District Executive Committee, appointed committee chairmen, and zone presidents), past District Presidents and group delegates.
- Certification documentation is mailed to group presidents and zone presidents, along with a registration packet via USPS by March 1 of even-numbered years.
- Group certified delegate forms are due back to zone presidents by May 1 of even-numbered years.
- Zone presidents are to mail zone and group delegate forms to arrive in the hands of the District Vice President of Organizational Resources no later than May 15 of even-numbered years. These forms may be sent via email or USPS.

3. Additional Information

- Further organizational resources or leader development information may be found at www.lwmltxdist.org under the membership tab. You can also reach the District Vice President of Organizational Resources at organizationalresources@lwmltxdist.org (including new group formation, individual membership, zone merging, etc.).
- The Organizational Resources Department also includes the Structure Committee, Teen LWML, the Committee on Young Women, and Heart to Heart Sisters (see respective sections of the *Leader's Manual*). You may contact the District Vice President of Organizational Resources for information on any of these areas.