

Volunteer Application–Coordinator and Chairman

2027 Oklahoma City LWML Convention

Name: _____ Email Address: _____

Cell Phone: _____ Home Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

District: _____ Zone: _____ Congregation: _____

Each one should use whatever gift he has received to serve others, faithfully administering God's grace in its various forms (1 Peter 4:10).

What spiritual gifts and talents has God given you? Check all that apply.

<u>Spiritual Gifts</u>	<u>Talents and Abilities</u>	
<input type="checkbox"/> Administration	<input type="checkbox"/> Accounting	<input type="checkbox"/> Graphic Design/Layout
<input type="checkbox"/> Counseling	<input type="checkbox"/> Arts/Crafts	<input type="checkbox"/> Music Director
<input type="checkbox"/> Encouragement	<input type="checkbox"/> Audio/Visual	<input type="checkbox"/> Music/Instrumental (specify) _____
<input type="checkbox"/> Helps	<input type="checkbox"/> Bookkeeping	<input type="checkbox"/> Music/Vocal
<input type="checkbox"/> Prayer	<input type="checkbox"/> Child Care	<input type="checkbox"/> Organization
<input type="checkbox"/> Leadership	<input type="checkbox"/> Clerical	<input type="checkbox"/> People Skills
<input type="checkbox"/> Serving	<input type="checkbox"/> Communication	<input type="checkbox"/> Public Relations/Publicity
<input type="checkbox"/> Teaching	<input type="checkbox"/> Computer	<input type="checkbox"/> Relate to Children
	<input type="checkbox"/> Construction	<input type="checkbox"/> Scheduling
	<input type="checkbox"/> Creativity	<input type="checkbox"/> Sewing
	<input type="checkbox"/> Decorating	<input type="checkbox"/> Story Telling
	<input type="checkbox"/> Driving	<input type="checkbox"/> Take Meeting Minutes
	<input type="checkbox"/> Flower Arranging	<input type="checkbox"/> Writing
	<input type="checkbox"/> Golf Background	<input type="checkbox"/> Other (specify) _____

After prayerfully evaluating your gifts and talents, please check the area(s) in which you feel qualified and are willing to serve as a Department Coordinator or Committee Chairman. Coordinators serve directly under the Host Committee Chairman; Committee Chairmen serve under the Department Coordinator.

You also should be knowledgeable in using the computer and Word (not Google) and Excel programs, be able to scan paperwork, attach and download documents, and enter Zoom meetings.

Communications/Personnel Department – promotes the convention and encourages and enlists spiritual support of the involvement of the hosting district.

Communications/Personnel Department Coordinator

Personnel Data Management Committee Chairman

Prayer Committee Chairman

Publicity Committee Chairman

Guest Services Department – seeks out and arranges for quality services to meet each individual's personal and membership needs.

Guest Services Department Coordinator

- _____ Child Care/Youth Committee Chairman
- _____ Food Services Committee Chairman
- _____ Tours and District Charter Motorcoaches Committee Chairman
- _____ Transportation Committee Chairman

Hostesses and Assistance Department – provides appropriately gifted people for the responsibilities of hosting the attendees.

- _____ Hostesses and Assistance Department Coordinator
- _____ Hospitality Committee Chairman
- _____ Materials Assembly/Registration Committee Chairman
- _____ Special Dress Committee Chairman
- _____ Ushers Committee Chairman

Properties, Decorations and Worship Support Department – provides the best possible physical arrangements for the efficient operation of the convention body.

- _____ Properties and Worship Support Department Coordinator
- _____ Properties Committee Chairman
- _____ Worship Support Committee Chairman
- _____ Decorations Committee Chairman

Missions Department – provides and serves for the arrangement of activities in convention for mission service.

- _____ Activities Committee Chairman
- _____ Gifts from the Heart Committee Chairman
- _____ Golf Outing Chairman

Please write a short paragraph outlining your special gifts for the position(s) in which you have volunteered to serve. (Note past or present service in LWML, service to your congregation, positions held in the business world or other organizations, employment experience, computer skills, etc.)

Please send the completed application as soon as possible to:

Karen Karner – email: lwmlhcc2027@lwml.org
 mail to: 10613 Shoreside Drive, Oklahoma City, OK 73170

Questions? Call or Text Karen Karner @ 405-414-1091

Duplicate this form as needed.