

GOSPEL OUTREACH

Mission Grants

In this section, information is provided to assist zones and groups in becoming knowledgeable and involved with mission grants. Each group president is encouraged to appoint a mission coordinator to report mission grant progress to the group and to increase mission awareness in the local congregation.

	Page
Mission Grant Summaries and Prayers	2–6
Mission Grant Information Resources	7
At a Glance Reference for Creating Mission Grant Proposals	8
Guidelines for Submitting Mission Grant Proposals	9–10
Help in Writing a Mission Grant Proposal	11
<i>Mission Grant Proposal Form</i>	12
<i>Mission Grant Detailed Information Form</i>	13
Frequently Asked Questions	14

2024–2026 Mission Grant Prayers and Descriptions

1. Seminarian Scholarships for Texas Students — \$60,000

The Lutheran Church—Missouri Synod recognizes the importance of seminary training to equip dedicated men for ministry to God’s people. To help offset the cost of attending seminary, scholarship funds will assist seminary students from the Texas District LCMS, enabling them to go out and serve with less financial burden.

O Lord, Your Son taught His disciples to pray earnestly that You would send out laborers into Your harvest (Matthew 9:37–38). The harvest remains plentiful; the workers still are few; but Your faithfulness endures forever. Grant, we pray, that men would faithfully answer Your call to labor in Your field. Use these mites to provide for the needs of future pastors who will proclaim Your Word, administer Your sacraments for the strengthening of faith, and call all people to trust in Christ for salvation. Through Jesus Christ, our Lord. Amen.

2. New Life Children’s Center Spiritual Care Program, Canyon Lake — \$20,000

New Life Children’s Center Spiritual Care Program creates faith opportunities to experience God in different ways as a means of healing for girls experiencing trauma due to abuse and neglect. This mission grant will be used to pay ministry expenses, to purchase Bibles, Bible studies, as well as gardening and art therapy materials.

Gracious and living God, the God of all hope and healing, we thank You for an opportunity to love Your children in need. We ask You to work through the New Life Children’s Spiritual Care Program to show Your children You see them, know what they are going through, and are right beside them. Graciously provide healing of all victims of abuse in their body, soul, and mind. Lord, we pray You would remove all damaging effects of abuse from them, fill them with Your love, and deliver them from their fears. In Jesus’ glorious name we pray. Amen.

3. Disaster Response Team, Trinity Lutheran Church, Tyler — \$15,000

The Trinity Lutheran Church Disaster Response Team in Tyler ministers to the spiritual and physical needs of those affected by disasters by compassionately listening to the stories of people affected by the storms and sharing the love of Christ in Word and assistance. This mission grant will provide spiritual materials, new equipment, and equipment maintenance.

Gracious Lord, You are the Master Builder, the One who builds everything on a strong foundation. Yet, we know the things built here on earth with human hands are temporary and weak to the storms of this world. We pray this mission grant will help to meet the spiritual and physical needs of those affected by disaster. Grant the Disaster Response Team of Trinity Lutheran Church, Tyler, the ability to listen to those suffering, and open the door for Christ’s love, mercy, grace, and salvation to be shared through restoration efforts. Equip Your servants, Lord, to be Your hands and feet, as they share Your love to those in need. In Your merciful name we pray. Amen.

4. Orphan Grain Train Shipping Supplies, Houston — \$15,000

The Orphan Grain Train, Houston, volunteers gather donations of clothing, medical supplies, food, Christian literature, and other aid to meet real needs in the Houston area and around the world. This mission grant will provide storage and shipping supplies to be used in bringing the Gospel of Jesus Christ to those who need assistance.

Our loving Father, we thank You for reminding us to care for those in need. We are grateful for the compassionate workers at Orphan Grain Train, Houston, who are making a difference in the lives of others. Please provide them with the necessary resources to provide acts of love, both here and around the world. We ask You to help them meet the physical needs of others, providing essential items like clothing, blankets, and hygiene supplies. Use these opportunities to teach us to let our light shine before others, so they may see our good works and give glory to You (Matthew 5:6). In Jesus' name. Amen.

5. Proclaiming Christ to People Who Are Blind or Visually Impaired (LBW) — \$20,000

Lutheran Braille Workers, along with Texas volunteers, will increase production of English and Spanish Bibles, Bible studies, devotions, and prison ministry materials in braille or large print, to share the Gospel and Jesus' love with people worldwide, who are blind or visually impaired. This mission grant will be used for supplies, equipment costs, printing, and shipping supplies.

Heavenly Father, in Mark 16:15, You call us to "Go into all the world and proclaim the Gospel to the whole creation." We ask for Your blessing and guidance on the Lutheran Braille Workers Ministry Production Centers of Texas as they prepare and distribute Your Word to those who are blind or visually impaired. Open the hearts of those who receive Your Word and grant them to see Your light through the devotions, Bible studies, and other materials produced with this mission grant. In Your precious Son's name we pray. Amen.

6. Let It Shine Academy, Bethany, Austin, Lutheran Special Education Ministries — \$10,000

The Let It Shine Academy at Bethany Lutheran Church, Austin, was established by Lutheran Special Education Ministries (LSEM), and is a preschool designed to address the unique needs of children, particularly those on the autism spectrum and those needing early intervention. This mission grant will provide tuition assistance, materials, and training needed to support the school's Christ-centered learning environment.

Lord Jesus Christ, Your Word says, "Let the children come to me; do not hinder them, for to such belongs the kingdom of God" (Mark 10:14b). We ask your blessings on the ministry of Let It Shine Enrichment Academy, by Lutheran Special Education Ministries (LSEM), at Bethany Lutheran Church, Austin, as they care for preschool children in the autism spectrum disorder. Give the workers strength, patience, and wisdom as they labor with and for these children. Draw these children closer to You to experience Your love through these earthly hands that You may be glorified. In Your name we pray. Amen.

7. Adventure Woods Day Camp Outreach, Camp Lone Star, Tomball — \$20,000

Camp Lone Star is looking to expand undeveloped acreage at the Pines Campus in Tomball. Adventure Woods, a Christ-centered day camp program with classic camping activities, is scheduled to launch in the summer of 2025, reaching 1,500 campers in a year. This mission grant will be used to purchase recreation equipment and challenge course materials.

Almighty God, You created this world and everything in it. We praise You for being the Creator and Sustainer of adventure. Thank You for the environment You provide in Your creation for youth to experience adventure while learning about their strengths and abilities. Bless the Adventure Woods Day Camp, that it may bring the advantages of being in Your creation to the youth who attend day camp. Grant that the day camp will provide intentional, adventurous, and Christ-centered experiences to the surrounding community. In Jesus' almighty name we pray. Amen.

8. Shepherd's Canyon Retreat Ministry Scholarships — \$15,000

Shepherd's Canyon Retreat offers a week-long counseling retreat for men and women in full-time ministry who are in various stages of burnout, stress, depression, compassion fatigue, and conflicts of all kinds. This mission grant will assist pastors, ministry workers, and spouses in attending a retreat in Arizona.

Heavenly Father, You have blessed us with faithful pastors and ministry workers to care for Your children. But sometimes, Lord, Your shepherds can be burdened with overwhelming stress, depression, compassion fatigue, or burnout. Sometimes those who comfort and encourage need comfort and encouragement. Bless these mites used to support the ministry of Shepherd's Canyon Retreat and the scholarships that provide financial assistance for pastors, ministry workers, and spouses, to attend a week-long retreat to receive much needed counseling, hope, and healing. We thank You for the gift of our shepherds and pray Your blessing on their continued well-being for Jesus' sake. In His name we pray. Amen.

9. Hereford Hispanic Outreach Program, Hereford — \$25,000

Hereford Hispanic Outreach Program desires to offer a Christ-centered after-school program. Renovations are needed at Immanuel Lutheran Church for hosting the program, Bible study, ESL, VBS, and other outreach ministries. This mission grant will assist with building repairs, establishing an after-school program, materials, equipment, and a director's stipend.

Father of all nations, You invite us to bring all people to Christ. We thank You for all the volunteers who have worked tirelessly to repair Immanuel Lutheran Church and their Sunday school buildings. Bless their efforts to reach out into the community of Hereford to start a low to no-cost, after-school childcare program. Many more repairs are still needed, and funds are needed to purchase material for the after-school program. Open the hearts of the community and the volunteers to hear Your Word and show Your Light in their daily lives. In Jesus' name we pray. Amen.

10. Offering Women Hope: Blue Blossom Pregnancy Centers and Maternal Assistance Program, Houston — \$8,000

Blue Blossom Pregnancy Centers help women in crisis pregnancies. This mission grant will be used through the Maternal Assistance program to provide life-affirming aid such as pregnancy tests, ultrasounds, and Christian counseling, as well as Bibles and devotional books.

Gracious and loving God, we come before You with grateful hearts, thanking you for the gift of life and the hope You instill in us. Bless this mission grant and the Blue Blossom Pregnancy Center as it supports and empowers mothers to choose life for their unborn babies. Please use this ministry to share the truth of the Gospel that changes lives, bringing peace and hope to those who need it most. We also pray for those who serve in this ministry, that You would strengthen their faith and fill them with Your love. We pray all these things, O Lord, in the name of Jesus. Amen.

11. Disciple and Mobilize Youth for Gospel Outreach, Glocal Mission, Houston — \$12,000

Glocal Mission will create specialized programming to gather, train, and organize youth ministry leaders and youth evangelists in Houston for Christ-centered outreach. This mission grant will provide for the training, materials, supplies, food for activities and outreach, and Gospel outreach resources.

Almighty God, You have called us to be obedient to the Great Commission. Though the harvest is plentiful, and the workers are few, there are bright, young leaders who are eager and willing to share Your love and Gospel message with confidence. Bless Glocal Mission's Disciple and Mobilize Youth for Gospel Outreach project in Houston to recruit and equip these youth for outreach. Let the mites from this mission grant provide the needed training, materials, and resources used to grow Your kingdom and bless all lives touched through this ministry. In Jesus' name we pray. Amen.

12. Little Lambs Parents' Day Out Ministry Playground Equipment, Sulphur Springs — \$10,000

Little Lambs Parents' Day Out Ministry at Our Savior Lutheran Church in Sulphur Springs focuses on teaching pre-kindergarten and toddler students about the salvation won for us by our Savior, Jesus Christ, and God's love for them. This mission grant will provide age-appropriate playground equipment and will allow for future expansion of the program.

Gracious Lord, Your Son said, "Let the children come to me; do not hinder them, for to such belong the kingdom of God" (Mark 10:14). Little Lambs Ministry teaches children of Your love and grace through educational instruction and play. Bless this ministry and their purchase of new playground equipment to provide children appropriate opportunities for play and learning. Continue to provide support for the Little Lambs Ministry and grant growth in enrollment as they desire to teach more children about the love of Christ. In Jesus' name we pray. Amen.

13. Christian Education Scholarships K–12, Central Texas — \$25,000

CT Foundation for Christian Education, Inc. is a non-profit organization focused on expanding access to high-quality K–12 Christian education in Central Texas through scholarships. This mission grant will allow increased scholarship awards and enable families with financial needs to afford to send their children to a school where Christ is openly proclaimed.

Heavenly Father, we know it is Your desire for all children to be trained in Your ways and to learn in environments that protect and nurture their well-being. There are families who desire to send their children to a Christian school but find the cost unaffordable. Use our mites to support the ministry of the CT Foundation for Christian Education which helps families provide their children with a Christian education. Bless the Foundation's efforts to reach more families by granting more scholarship opportunities to those who desire Christian education for their children. In Christ's name we pray. Amen.

14. Ysleta Lutheran Mission Human Care Warehouse Repairs, El Paso — \$17,314

Ysleta Lutheran Mission Human Care distributes 150 weekly food baskets and other personal items in the El Paso and Juarez community. Each recipient receives the saving Word of our Lord and Savior through prayer, LCMS pamphlets, and a Bible. This mission grant will provide aid for much needed repairs to the food and distribution warehouses.

Gracious God, Your Word teaches our service of feeding the hungry, giving drink to the thirsty, and welcoming strangers is service rendered to You. Bless the ministry of Ysleta Lutheran Mission Human Care and the community they serve. Help them to achieve their vision of providing relief to the suffering, encouraging and equipping missions, instilling health and opportunity, and reaching the spiritually lost with the Good News of Jesus Christ. Bless these mites which will be used for repairs and renovation to the YLMHC food and distribution warehouses, allowing more of Your children to be reached through this ministry. In Jesus' name we pray. Amen.

Mission Grant Information Resources

LWML Texas District

- *District News* articles.
- *The Lone Star Connection* newsletter (subscribe to receive by email at lwmltxdist.org).
- Website: www.lwmltxdist.org for updates on payments, listing of current mission grants, prayers, chart, mission grant video, and forms for submitting mission grant proposals, etc.
- Facebook @LWMLTexas.
- Current district mission grant video on YouTube@LWMLTexasDistrict.
- Email: gospeloutreach@lwmltxdist.org.

LWML

- *Lutheran Woman's Quarterly* articles.
- Website: lwml.org/mission-grants for updates on mission grants paid; monthly mission grants resources – devotions, prayer guide and story, mission grant poster, and bulletin bytes; and information for submitting mission grant proposals, etc.
- eNews (subscribe to receive by email at lwml.org or read on the website).
- Facebook@TheLWML and other social media sites.
- Current LWML mission grants video on lwml.org/mission-grants.
- Email: depgo@lwml.org.

At a Glance Reference for Creating Mission Grant Proposals

	<u>LWML Texas District</u>	<u>LWML</u>
Deadline for applying:	<p>November 1 (odd-numbered year)</p> <p>It is strongly recommended you communicate with VP of Gospel Outreach by Oct.1.</p>	<p>September 1 (even-numbered year) to LWML</p> <p>It is strongly recommended that the district VP of Gospel Outreach be contacted prior to this deadline for assistance.</p>
Approval needed:	<p>The submitter's Texas District LCMS pastor or zone pastoral counselor.</p> <p>If group, Texas District LCMS pastor or zone Pastoral Counselor. If zone, Texas District Zone pastoral counselor.</p>	<p>After online submission of the grant proposal an email will be sent, within three business days, to the LCMS District President (where the grant recipient is located) and the LWML District President (in which the submitter resides) for review, approval, and signatures. A copy of the full proposal will accompany the signature email.</p>
Number of copies:	Seven (7) printed copies and one (1) electronic copy.	Submissions are completed online. Copies are not required.
Photos:	Eight (8) to ten (10) high-resolution landscape orientation photographs in JPEG format with descriptive captions for each photograph posted on a photo sharing service (Dropbox or Google Photos).	Five (5) to seven (7) high-resolution landscape orientation photographs in JPG or JPEG format with descriptive captions for each photograph. Submit photographs no larger than 3MB in size.
Parts:	<ol style="list-style-type: none"> 1) <i>Mission Grant Proposal Form.</i> 2) <i>Mission Grant Detailed Information Form.</i> 3) Resolution. 4) Letter(s) of recommendation. 5) Photos and descriptions. 6) Balance sheet. 	<ol style="list-style-type: none"> 1) Online submission of mission grant proposal. 2) Electronic signature of grant submitter's LWML District President. 3) Electronic signature of LCMS District President where grant recipient resides. 4) The signed Grant Proposal LCMS Review Form (if applicable). 5) Photo Release forms can be submitted by email to the Vice President of Gospel Outreach at depgo@lwml.org or hard-copy forms can be mailed to the LWML VP of Gospel Outreach.
Submit to:	LWML Texas District Vice President of Gospel Outreach.	Grant proposals are submitted online via the lwml.org website.

Guidelines for Submitting Mission Grant Proposals

Proposals for the LWML Texas District need to be submitted by **November 1** of odd numbered years. It is strongly recommended you communicate with VP of Gospel Outreach by Oct. 1.

General Information:

Who may submit a mission grant proposal to the LWML Texas District?

- Any LWML member, group, or zone of the Lutheran Women's Missionary League Texas District may submit mission grant proposals.

Criteria for LWML Texas District Mission Grant Proposals

Ministries should:

- Be mission focused. Demonstrate clearly how the mission grant will promote or support the proclamation of the Gospel to all.
- Align with the goals and objectives of the Texas District LCMS.
- Be current and ready for implementation (funds for approved mission grants may not be available immediately).
- Be ongoing in nature, with a plan for continued maintenance after the mission grant moneys have been expended.
- Be well documented.
- Request funding for no more than two years to correspond with the LWML biennium.

Ideas for Mission Proposals

- Agencies, organizations, and programs that help Lutherans to serve, grow, and spread God's Word.
- Special ministries that meet a specific need.
- Educational institutions of the Lutheran church.
- Facilities that serve as an instrument in extending the Kingdom of God.

Researching the Proposals

- Work closely with the person in charge of the agency organization, program, etc. for approval of the mission grant and for added input and insight.
- Gather necessary facts and assemble supportive materials so that the mission grant proposal can be easily evaluated.

Remember

The LWML Texas District Bylaws state in part (Article XVIII, Section 4):

- Requests shall not be made for any mission grants that necessitate a permanent subsidy from the funds.
- Requests shall not be made for any mission grants requiring borrowed funds.
- Requests shall not be made to cover deficits or shortages in the District LCMS treasuries.
- Responsibility of the LWML District ceases after mission grants have been completed.

Submitting the Mission Grant Proposal

1. Complete the *Mission Grant Proposal Form* available from the Vice President of Gospel Outreach (in *Leader's Manual* and on website).
 - a. Secure signatures of an LWML Texas District member, group, or zone and from submitter's Texas District pastor (member's pastor) or zone's pastoral counselor.
 - b. Choose a name for the mission grant that is brief yet descriptive of its purpose.
2. Complete the *Mission Grant Detailed Information Form* (no more than five pages in length).
3. Prepare the proposal in resolution form (use imperative sentences).
 - a. Refer to samples in the *Leader's Manual* (e.g., *Help in Writing a Mission Grant Proposal* in this section) or a previous convention manual.
 - b. Be concise and specific (up to 150 words).
 - c. Use four (4) or less "WHEREAS" statements.
 - The first "WHEREAS" should contain the purpose or goal that is Bible based.
 - The following "WHEREAS" statements should state the need for the grant.
 - End with the "RESOLVED" which should contain amount of funds requested and purpose of those funds.
 - d. State the ministry needs, amount of funds requested, and the purpose for which the funds will be used.
4. Submit at least one letter of recommendation from someone who is familiar with but not employed by the ministry. No one who will be reviewing the proposal can submit a letter.
5. Financial Page – include a balance sheet.
6. Photographs – photos copied from websites or submitted as a PowerPoint presentation CANNOT be accepted. DO NOT SUBMIT COPYRIGHTED MATERIAL! These photos become the property of the LWML Texas District.
 - a. Submit eight (8) to ten (10) in high-resolution JPEG format (landscape orientation preferred).
 - b. Post on a photo sharing service (Dropbox or Google Photos).
 - c. Include descriptive captions for each photo.
 - d. Send an email inviting the Mission Grants Committee Chairman (District Vice President of Gospel Outreach) to access the photos and descriptions.
7. Submit one (1) electronic copy to gospeloutreach@lwmltxdist.org. **Wait for confirmation before mailing** seven (7) copies of the *Mission Grant Proposal Form*, the *Mission Grant Detailed Information Form*, the letter(s) of recommendation, balance sheet, and the resolution (photographs need not be mailed) to the Mission Grants Committee Chairman (Vice President of Gospel Outreach) of the LWML Texas District. Deadline: **NOVEMBER 1 of odd numbered years**. It is strongly recommended you communicate with VP of Gospel Outreach by Oct. 1.

Help in Writing a Mission Grant Proposal

The mission grant proposal package has six (6) requirements:

1. *Mission Grant Proposal Form.*
2. *Mission Grant Detailed Information Form.*
3. Resolution.
4. Letter(s) of recommendation.
5. Balance sheet.
6. Photos (8-10 high resolution) shared on Dropbox or Google Photos with descriptive captions.

Upon approval, submit one (1) electronic copy and seven (7) printed copies. See *Mission Grant Proposal Form* for instructions.

The **RESOLUTION** should:

1. Be concise and specific (no more than 150 words).
2. Include ministry needs, amount of funds requested, and purpose(s) for which the money will be used.
3. Use no more than four (4) whereas statements.

The **DETAILED INFORMATION FORM** (no more than five pages in length).

Sample Resolutions

The first "WHEREAS" should contain the purpose or goal that is Bible based.

The following "WHEREAS" statements state the need for the grant.

End with the "RESOLVED" which should contain amount of funds requested and purpose of those funds.

WHEREAS, St. Paul wrote, *If then I do not grasp the meaning of what someone is saying, I am a foreigner to the speaker, and he is a foreigner to me* (1 Corinthians 14:11).; and

WHEREAS, the growing Hispanic population highlights the need for Spanish Bible translations within Lutheran churches to make God's Word accessible in the language people understand and prefer; and

WHEREAS, providing Spanish Bibles enable individuals, especially those less fluent in English, to engage with scripture personally in worship; therefore, be it

RESOLVED, that the Lutheran Women's Missionary League Texas District in convention grants \$_____ to Texas Bible Translators for translating Spanish Bibles, equipping churches to minister to Hispanic communities with resources for worship, Bible studies, and personal devotion.

WHEREAS, our Lord Jesus has instructed parents to bring up their children in the way of the Lord and has asked that the little children be brought unto Him, and

WHEREAS, christ Elementary School is a mission field in a new subdivision, and has already drawn new members to the Lutheran Church, and vastly expanded the Christian knowledge of our children, and

WHEREAS, proper and up-to-date materials and equipment enhance learning capabilities, therefore, be it

RESOLVED, that the Lutheran Women's Missionary League Texas District in Convention grants \$5,000 for the purchase of audiovisual and learning resources.

**MISSION GRANT PROPOSAL FORM
LUTHERAN WOMEN'S MISSIONARY LEAGUE TEXAS DISTRICT
MISSION GRANTS 2026-2028**

(Deadline for Submission: November 1, 2025)

Please print or type

Submitted by _____
(Printed name and signature of LWML TX District member)

(Name of LWML TX District group or zone) (Title of office held – put member if none)

Approved by: _____
(Signature of submitter's TX District LCMS pastor or her zone pastoral counselor)

(Print name of pastor signing above) (Name of church/LWML group/zone)

Mission Grant Name: _____

Location/Address: _____

Mission Grant Amount: _____

Brief Mission Grant Description (must include purpose for which funds will be used in 50 words or less). This will be printed in the convention manual.

Contact Person (person to be contacted for additional information):

Name: _____

Address: _____

Phone: _____ Email: _____

Complete proposal package includes all items in this checklist:

- Mission Grant Proposal Form** (this form).
- Mission Grant Detailed Information Form** (maximum length of 5 pages).
- Resolution** (maximum length 150 words).
- Letter(s) of recommendation** (not employed by the ministry).
- Photos** (8-10) with captions for each photo on a photo sharing website.
- Balance sheet.**

Please submit one (1) electronic copy of this proposal package by **November 1, 2025**, to: Mission Grants Committee Chairman at gospeloutreach@lwmltxdist.org. Request mailing address to submit seven (7) printed and collated copies with no staples or folders, postmarked by **November 1, 2025**.

**MISSION GRANT DETAILED INFORMATION FORM
LUTHERAN WOMEN'S MISSIONARY LEAGUE TEXAS DISTRICT
MISSION GRANTS 2026-2028**

(Deadline for Submission: November 1, 2025)

Mission Grant Title:

What is the name of the organization being helped?

Statement of need — What is the need?

Why is this mission grant important?

Mission-focus — how will the mission grant promote or support the proclamation of the gospel?

Total amount requested from LWML and source of remaining funds if funding is only partial:

Purpose of mission grant funds (scholarships, program, supplies, ministry etc.):

Itemized budget for proposed mission grant. Please include:

- Cost of land, facilities, construction, equipment, etc.
- Amount of salaries, scholarships, etc.

List any grants (with amounts) or funding being sought from other sources (including LWML other LWML Districts):

What is the plan of action (goals)?

How will you accomplish your plan of action?

What are measurable outcomes to be achieved by this mission grant?

What is the long-term funding plan for continued maintenance and support?

What is the name of organization or person responsible for implementing mission grant and/or administering funds? Please include their contact information if different from what you have already provided.

Provide any other information that is relevant, keeping this entire document no longer than five (5) pages.

Mission Grants – Frequently Asked Questions

Who can submit a proposal?

Any member, group, or zone of the Lutheran Women's Missionary League Texas District may submit mission grant proposals. The Lutheran Church—Missouri Synod (LCMS), Recognized Service Organizations (RSO), and other agencies may not directly submit a proposal and must have a Texas submitter who is a member of the LWML Texas District.

Who should sign the mission grant proposal form?

The LWML Texas District member **and** her pastor or zone pastoral counselor should sign the form. If a zone is submitting, then the zone pastoral counselor should sign the form.

How long should the brief mission grant description be?

The description may not exceed 50 words. This description may be used in the convention manual.

From whom should our letter(s) of recommendation come?

The letter(s) of recommendation should come from someone not employed by the ministry but who is familiar with the ministry and supports the proposal being submitted. It should not come from anyone on the selection committee or who will be evaluating the proposal.

I have never written a resolution. What should it contain?

A resolution should be written in imperative sentences with no more than four (4) "WHEREAS" statements. The first "WHEREAS" should contain the purpose or goal that is Bible based. The following "WHEREAS" statements state the need for the grant. The "RESOLVED" statement should be the conclusion of the resolution and should contain the amount of funds requested and purpose of those funds (See the document *Help in Writing a Mission Grant Proposal*).

It may be helpful to look at resolutions from a previous LWML Texas District convention manual.

How long should my resolution be?

The resolution may not exceed 150 words.

Is there a word limit for the captions?

No. Please don't put the caption on the picture. Attach a separate page containing the descriptions.

Which photo sharing website do you prefer?

You may use any photo sharing service (Dropbox or Google Photos) but we recommend Dropbox. Please be sure you send the Vice President of Gospel Outreach an invitation at gospeloutreach@lwmltxdist.org.

What items must be included for the proposal to be considered?

Complete proposal package includes all items in this checklist:

- *Mission Grant Proposal Form*.
- *Mission Grant Detailed Information Form* (maximum length 5 pages).
- Resolution (maximum 150 words).
- Letter(s) of recommendation (not employed by the ministry).
- Balance sheet.
- Photos (8-10) with descriptive captions on accompanying page for each photo uploaded on a photo-sharing service.